

**Minutes of the Meeting  
of the  
Bergen County Board of Social Services  
December 6, 2011**

**PRESENT:** Freeholder John A. Felice, Chairperson  
Deborah Viola, Ph.D., Secretary-Treasurer  
Leah Puzzo, Board Member  
Randi Duffie, Board Member  
William E. Connelly, Jr., Board Member  
Mayor Vincent Barra, Board Member (Arrived late)  
Tom Toronto, Board Member  
Frank Catania, Jr., Esq., General Counsel  
Robert Calocino, Acting Director  
Michele Darmochwal, Administrative Secretary

**ABSENT:** Freeholder Maura R. DeNicola, Vice-Chairperson  
John M. Carbone, Esq., County Adjuster

A regular meeting of the Bergen County Board of Social Services was scheduled and held on December 6, 2011, at 5:30 P.M. in the Board Room of the Bergen County Board of Social Services, 216 Route 17 North, Building A, Rochelle Park, New Jersey.

**PUBLIC SESSION:**

Chairman John A. Felice called the meeting to order. Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for December 6, 2011 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2011, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.
2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on November 17, 2011 and to the Herald News, which was published on November 17, 2011.

3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on November 15, 2011.

The notice required by the “Open Public Meeting Act” was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

**PUBLIC SESSION:**

**Flag Salute**

Mrs. Duffie led those present in a salute to the flag.

**Roll Call**

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X	
FREEHOLDER MAURA DENICOLA	VICE-CHAIRPERSON		X

DEBORAH VIOLA	SECRETARY-TREASURER	X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER		X
LEAH PUZZO	BOARD MEMBER	X	
RANDI DUFFIE	BOARD MEMBER	X	
WILLIAM CONNELLY	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER		X
TOM TORONTO	BOARD MEMBER	X	

**Open Public Comment Period**

A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			

**Ronda Wilson, President of CWA Local 1089, as well as, Social Worker @ BCBSS**

Ms. Wilson thanked the Board Members for allowing the Acting Director to pursue additional positions in the agency. She expressed her disappointment that the Board did not hire any new staff. Rather, employees were promoted to positions within the agency. Ms. Wilson also stated she hoped the Board would hire additional staff to do the work at the lower end of the pay scale for employees to be able to work there way up within the agency.

**Maria Aberasturi, Social Work Supervisor for Adult Protective Services @ BCBSS**

Ms. Aberasturi commented that she wanted to make the Board aware that the Adult Protective Services regulations were posted in the New Jersey Register. There are changes in our regulations. She forwarded them to the Acting Director and the comment period expires 1/06/12. One change had to do with liability insurance for our program and if you look at the new regulations you will see the change. The second was making a distinction between County Adult Protective Services workers and certified Adult Protective Services workers and what they are able to do as part of their job. Currently, the State offers the certification training once a year starting in the Spring. The current regulations say that new employees have to start their training within their first year of employment in the program. The new regulations will not allow anyone who has not completed the training program to do any assessments for APS. It is a very small program. There are four social workers so if for example someone were to leave in December the training program does not start until April. If someone was transferred into the position, they would not be able to do anything but

answer the telephones until next November when they completed the training. Because it is a small program, that would cause a hardship and make it very hard for us to fulfill our contractual obligation to the State. Those are just two of the changes that she thought were important and she wanted to bring it to the Board’s attention. She is hoping the Board Members will have a chance to review it and submit comments.

**Diane Baillif, Administrative Supervisor of the Service Dept. @ BCBSS**

Mrs. Baillif spoke about APS and what was discussed between her and Ms. Aberasturi in reference to this certification is the possibility of sending other social workers to the APS training so that they would have certified social workers as back up in the APS Unit if they needed to move in at any time. With regard to Ronda’s comments, concerning entry-level positions, Ms. Baillif agreed. Her other concern was with the budgets as it affects her department. She explained the APS Department is different from the other departments in so far as the social workers are carrying over 100 cases each. These cases involve people’s lives that may be in the balance such as homelessness. The social workers need to be out there at least quarterly, by regulations, visiting these homes. Mrs. Baillif is concerned with the extremely large caseloads. She stated that she does not want to miss something that we should have caught, which may result in injury or death.

For the record, Mayor Barra arrived at 5:45 p.m.

Mrs. Baillif continued that the Social Service Technicians that were recently promoted will be a big help. She is very concerned about the social workers and the clients that we are trying to serve because sometimes clients don’t come in until they get a lock out and we can’t move that fast throughout the agency to get them approved.

A motion to close the Open Public Comment Period was offered by Dr. Viola, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

## **Adoption of Minutes:**

### **(a) Open Session Minutes October 4, 2011**

No discussion. A motion to approve the Open Session Minutes of October 4, 2011 was offered by Mr. Connelly, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

### **(b) Closed Session Minutes October 4, 2011(1)**

No discussion. A motion to approve the Closed Session Minutes of October 4, 2011 (1) was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

### **(c) Closed Session Minutes October 4, 2011 (2)**

No discussion. A motion to approve the Closed Session Minutes of October 4, 2011 (2) was offered by Mr. Connelly, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**(d) Open Session Minutes November 1, 2011**

No discussion. A motion to approve the Open Session Minutes of November 1, 2011 was offered by Mr. Toronto, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER			X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER			X	
RANDI DUFFIE	BOARD MEMBER			X	
WILLIAM CONNELLY	BOARD MEMBER			X	
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**(e) Closed Session Minutes November 1, 2011**

No discussion. A motion to approve the Closed Session Minutes of November 1, 2011 was offered by Mr. Toronto, seconded by Freeholder Felice, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER			X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER			X	
RANDI DUFFIE	BOARD MEMBER			X	
WILLIAM CONNELLY	BOARD MEMBER			X	
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**Treasurer's Report:**

**(a) Bills List**

The Bills List for October and November were discussed.

**(b) Schedule of Vouchers:**

A discussion ensued regarding the Schedule of Vouchers. Mr. Ganley explained that the Schedule of Vouchers submitted reflects two months worth of transportation vouchers. At the Board's request, Mr. Ganley will provide a budget usage sheet showing a monthly cumulative breakdown of accounts.

**Acting Director’s Report:**

**(a) Monthly Reports – Statistical & Financial:**

A snapshot of caseload and expenditures were provided to the members for the months of September and October 2011. A discussion ensued regarding the statistical reports, as well as, the Office of Emergency Management. At the Board’s request, Mr. Calocino will provide a copy of the agency’s emergency plan to the members.

**President’s Report:**

Freeholder Felice congratulated Randi Duffie on her re-election as Councilwoman in New Milford. He stated her service to her community and to this Board is invaluable. He looks forward to serving with her on this Board for many years to come. The demands placed upon this Board with the current economy, with the natural disasters that we had over the past couple of months, have really put a strain on the staff. We are going to do what we can to make sure nobody is left behind and that everyone is cared for and gets the appropriate benefits that they are entitled to under the law. The Chairman stressed the importance of looking out for the staff that work here because without those fine people, and with their years of experience, this operation would not be as successful in providing those needed services. The Chairman is scheduled to visit Middlesex County with the Acting Director on 12/14/11 to observe their Call Center.

**OLD BUSINESS:**

**(a) Results of Vending Machine Bid**

A motion to accept the vending machine bid from Culinary Ventures Vending was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**NEW BUSINESS:**

**(a) BCBSS joining the Bergen County Co-op**

The Board discussed BCBSS joining the Bergen County Co-op. A motion to join the Bergen County Co-op was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**(b) Discussion with respect to Refunding BCIA**

The Board discussed a bond that goes back to 2003, which had to do with the agency's pension liabilities, based on a buyout. It was an incentive program for early retirement. When that was issued the Bergen County Board of Social Services was a local unit under a larger bond, which was issued through the Bergen County Improvement Authority. The Bergen County Improvement Authority came back to us and indicated if the Board were to refund that bond now there would be a savings of approximately \$95,000.00. The initial bond was in the amount of \$1,054,000.00. The new bond would be in the amount of \$960,000.00. The interest rate changed from approximately 5% to approximately 2.5%. The term on the existing bond is due to mature in 2023 and the term of the new bond is 2018. The Board would knock off five years. The fees to BCIA are all included with the \$960,000.00. A motion to proceed was offered by Dr. Viola, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**(c) HIPPA Compliance Certification**

The Board discussed a program that we use here at the agency in which we are able to bill out somewhere under this program for Global Options. The money that we bill for is case management fees, which our social workers provide case management. It also includes Community Resource Program for the Disabled, which is a smaller program we have for people who are more

disabled. Counsel stated we need this certification in order for us to continue to use this program, which is HIPPA compliant. This is an annual fee and the amount is \$800.00. A motion to approve the HIPPA Compliance Certification was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**(d) Bank Signature Cards**

Due to the retirement of the former Director the Board must change the signatures on eight bank accounts. The suggestion was the signatures on the accounts should be the Chairman, Secretary Treasurer, Acting Director, and Fiscal Officer. A motion to approve the bank signature cards was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**(e) Discussion regarding Agreement of George A. Koteen Associates, Inc.**

The Board discussed energy costs at the agency. An energy consultant contacted the Board and asked us to review our energy costs at the agency. They are not your normal energy consultant, which try to save you money going forward. Initially, they requested 50/50. Now, they are requesting 40/60. They are paid what they get you back from the past. They go back and re-evaluate all your past bills and if they collect anything, they are looking for 40% of it. It is money we already paid out. Counsel distributed copies of this agreement to the members for review. The Board agreed to carry this item so they could review and discuss this at the next meeting.

**(f) CY2011 Budget Modifications**

The Fiscal Officer, Michael Ganley, submitted two budget modifications, which were included in each of the Board Members' packet. The first modification was for BCBSS Cert. Home

Health Aide. When the original budget was done, the contract was changed and the County gave us more money to basically provide home health aides to the elderly. The second modification involved an increase so staff could help families who were displaced due to Hurricane Irene. It was noted both modifications are approved by the State. A motion to approve the CY2011 Budget Modifications was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**(g) Printing Bid Comparison between BCBSS and Bergen County**

Counsel called attention to the printing bid comparison included in each of the Board Members' packet. It was noted that our printing costs are less than the County's contract.

**(h) Authorization to seek Printing Bids**

A motion to authorize and allow Counsel to seek printing bids was offered by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**(i) Discussion regarding Board Meeting Dates for CY2012**

The Board discussed meeting dates for CY2012. The meetings will be held on the 1<sup>st</sup> Tuesday of every month except for the month of November at which time the Board will meet on the 2<sup>nd</sup> Tuesday, that being 11/13/12. The Board agreed to meet at 5:30 p.m. from this point forward. A motion to approve the meeting dates for CY2012, with a meeting time of 5:30 p.m., was offered by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

(j) **Next Board Meeting Date**

The next Board Meeting will be held on Tuesday, January 3, 2012 at **5:30 P.M.**

**Action Items:**

**Resolutions:**

**2011.12.06 (3) – Resolution for Bergen County Board of Social Services Member Participation in a Cooperative Pricing System**

A motion to approve Resolution 2011.12.06 (3) was offered by Mayor Barra, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**2011.12.06 (4) – Resolution Authorizing the Local Unit’s Participation in the Bond Financing Program of the Bergen County Improvement Authority**

A motion to approve Resolution 2011.12.06 (4) was offered by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			

MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

A motion to waive the reading of Resolution 2011.12.06 (6) was approved by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**2011.12.06 (6) – Resolution Awarding Vending Machine Bid to Culinary Ventures Vending**

A motion to approve Resolution 2011.12.06 (6) was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

A motion to waive the reading of Resolution 2011.12.06 (5) was approved by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**2011.12.06 (5) – Resolution Authorizing Signatures for Bank Signature Cards**

A motion to approve Resolution 2011.12.06 (5) with a revision to include Chairman, which was inadvertently omitted, was approved by Dr. Viola, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

**CLOSED SESSION:**

The Bergen County Board of Social Services shall now exclude members of the public from the meeting and be moved into Closed Session for the following reasons: The Board may discuss property matters involving individuals who receive assistance from the BCBSS. The identification of such individuals or their property may result in a violation of their right to privacy and may result in a loss of public funds by this agency. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12B(1,2,3) involving individuals who received assistance from the Board or the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8). The Board shall discuss matters with Counsel to the Board which matters fall within the attorney-client privilege and are therefore excluded from the public meeting. The Board may also discuss all other matters which are exempt from public meetings pursuant to N.J.S.A. 10:4-12. The minutes from these closed sessions shall be made available to the public upon the expiration of a 45-day appeal period. Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return at that time.

A motion to go into Closed Session was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X

LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

A motion to waive the reading of Resolution 2011.12.06 (1) was approved by Dr. Viola, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

Mayor Barra expressed his concern that waiving this particular Resolution was not appropriate, therefore, Counsel read aloud **Resolution 2011.12.06 (1) - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.**

**2011.12.06 (1) –Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

A motion to approve Resolution 2012.12.06 (1) was offered by Mr. Toronto, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

The Board went into Closed Session.

**OPEN SESSION:**

The meeting reconvened in Open Session at 8:16 P.M.

Chairman Felice requested a Roll Call:

MEMBERS	TITLE	PRESENT	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X	
FREEHOLDER MAURA DENICOLA	VICE-CHAIRPERSON		X
DEBORAH VIOLA	SECRETARY-TREASURER	X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER		X
LEAH PUZZO	BOARD MEMBER	X	
RANDI DUFFIE	BOARD MEMBER	X	
WILLIAM CONNELLY	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER	X	
TOM TORONTO	BOARD MEMBER	X	

A motion to replace one (1) Keyboarding Clerk promoted to Data Entry Clerk was offered by Dr. Viola, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER MAURA DENICOLA	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
RANDI DUFFIE	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			

The Acting Director invited the Board Members to attend Staff Appreciation Day on Tuesday, December 13, 2011 @ 9:30 A.M. in Training Room "A".

With no further business to conclude, a motion to adjourn the meeting was offered by Mayor Barra, seconded by Mrs. Duffie, and unanimously approved.

The meeting ended at approximately 8:20 P.M.

Respectfully submitted,



Robert Calocino  
Acting Director